



# POLK COUNTY COMMISSIONERS COURT

March 24, 2020

10:00 A.M.

Polk County Courthouse, 3<sup>rd</sup> floor

Livingston, Texas

2020-032

## NOTICE

Is hereby given that a regular meeting of the Polk County Commissioners Court will be held on the date stated above, at which time the following subjects will be discussed;

### Agenda Topics

(Persons wishing to provide Public Comment must complete and submit a *Public Participation Form* to the County Clerk prior to the Call To Order).

\*\* Please turn off (or mute) all cell phones and devices \*\*

1. CALL TO ORDER. \* INVOCATION \* PLEDGES OF ALLEGIANCE

2. PUBLIC COMMENTS

In an effort to minimize the spread of the coronavirus in Polk County, available seating in the Commissioners Courtroom will be limited to essential personnel. Commissioners Court will be live-streamed on the Polk County Commissioners Court YouTube channel at <https://www.youtube.com/channel/UC7RSenHb7QBTPuqSuMzU5ZA>. We ask that public comments be limited to essential items only while the Declaration of Local Disaster for Public Health Emergency in Polk County remains in place. Members of the public wishing to comment may be allowed to enter the courtroom to address the Court one at a time. Upon entering the courthouse, we ask all employees and members of the public to maintain a safe social distance of at least 3-6 feet from all other persons as much as possible.

This item is included to allow public comments on topics relating to the business of the county. In accordance with law, this Court cannot discuss, deliberate or take action on any item or topic not listed on this agenda. Public comments requesting or requiring action or deliberation may be scheduled on a future agenda. Each public comment will be limited to a maximum of three (3) minutes, unless a member of the Court requests additional time for the presenter. Any handout materials must be reproduced prior to the meeting and furnished by the presenter. After the close of this portion of the Agenda, public comment for the remainder of the Court session is no longer appropriate or accepted unless specifically requested by a Member of the Court.

3. INFORMATIONAL REPORTS

This item is included on the Agenda to receive announcements from the Court members and/or other Elected Officials and Department Heads of Polk County.

A. RECOGNITION OF GOVERNMENT FINANCE OFFICERS ASSOCIATION (GFOA) "CERTIFICATE OF ACHIEVEMENT FOR EXCELLENCE IN FINANCIAL REPORTING" FOR FY2019 RECEIVED BY COUNTY AUDITOR'S OFFICE.

### NEW BUSINESS

4. CONSENT AGENDA (The items listed within the Consent Agenda are deemed to be of a routine nature and are not scheduled for individual consideration by the Commissioners Court. However, any member of the Court retains the option to remove any one or more items from the Consent Agenda and to have the item/s individually considered).

- A. APPROVE MINUTES OF PREVIOUS MEETINGS: March 10, 2020 (Regular Session) and March 20, 2020 (Special Session).
  - B. APPROVE SCHEDULES OF BILLS.
  - C. APPROVE ORDER DESIGNATING SURPLUS PROPERTY.
  - D. RECEIVE COUNTY AUDITOR'S MONTHLY REPORT, PURSUANT TO LOCAL GOVERNMENT CODE SEC. 114.025.
  - E. APPROVE 2020 RENEWAL OF AFFORDABLE CARE ACT REPORTING AND TRACKING SERVICE (ARTS) PROGRAM WITH TEXAS ASSOCIATION OF COUNTIES.
  - F. APPROVE LEASEHOLDER REQUEST TO CHANGE NAME OF SURFACE LEASE HOLDER OF POLK COUNTY SCHOOL LAND FROM GLENN COOPER TO COOPER RANCHES, LLC.
  - G. APPROVE UPDATE TO COUNTY MASTER STREET ADDRESS GUIDE (MSAG).
  - H. APPROVE APPLICATION FOR RENEWAL OF PROPERTY INSURANCE COVERAGE THROUGH TEXAS ASSOCIATION OF COUNTIES, RISK MANAGEMENT POOL.
  - I. APPROVE PRECINCT 1 CONSTABLE SCOTT HUGHES REQUEST TO EXPEND ASSET FORFEITURE FUNDS FOR THE REIMBURSEMENT OF TRAVEL EXPENSES RELATING TO SOUTH EAST TEXAS EXPORT INVESTIGATION GROUP (SETEIG) ACTIVITIES.
5. **CONSIDER APPROVAL OF PERSONNEL MATTERS, AS FOLLOWS:**
    - A. REVIEW AND CONSIDERATION OF PERSONNEL ACTION FORM REQUESTS SUBMITTED SINCE LAST MEETING AND REVIEW OF ANY AUTHORIZED EMERGENCY HIRING.
    - B. CONSIDER APPOINTMENT TO FILL THE UNEXPIRED TERM FOR CONSTABLE PRECINCT 4 – POLK COUNTY, TEXAS, TO INCLUDE ANY NECESSARY PERSONNEL ACTION RELATING THERETO.
  6. **CONSIDER REQUESTS FOR REVISIONS & AMENDMENTS TO THE BUDGET, AS FOLLOWS:**
    - A. FY2020 BUDGET REVISIONS & AMENDMENTS, AS PRESENTED BY THE COUNTY AUDITOR'S OFFICE;
  7. **RECEIVE THE COMPREHENSIVE ANNUAL FINANCIAL REPORT (AUDIT) FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2019, FOR RECORDING PURPOSES, TO BE PRESENTED TO THE COURT BY BELT HARRIS PECHACEK, LLLP AFTER THE PUBLIC HEALTH DISASTER DECLARATION HAS EXPIRED.**
  8. **CONSIDER ORDER AUTHORIZING THE SALE OF FIREWORKS DURING THE SAN JACINTO DAY PERIOD OF APRIL 16, 2020 THROUGH MIDNIGHT APRIL 21, 2020.**
  9. **CONSIDER APPROVAL OF CONSOLIDATION OF PRECINCTS FOR THE MAY 26, 2020 RUN-OFF ELECTION.**
  10. **CONSIDER APPROVAL OF POLK COUNTY HISTORICAL COMMISSION BOARD FOR THE (TWO-YEAR) TERM 2021-2022.**
  11. **CONSIDER APPROVAL OF AGREEMENT BETWEEN POLK COUNTY (FIRE MARSHAL) AND TRANSUNION.**
  12. **CONSIDER APPROVAL OF MEMORANDUMS OF UNDERSTANDING BETWEEN POLK COUNTY AND POLK COUNTY PRECINCT 1 CONSTABLE TO PROVIDE CONSTABLE RESERVE DEPUTY PATROL IN PRECINCT 1.**
  13. **CONSIDER REQUEST FROM 2019 BLT INVESTMENTS, LLC FOR VARIANCE TO EXEMPT FROM COUNTY SUBDIVISION REGULATIONS THE DIVISION OF 652 ACRES IN THE HARDY WARE SURVEY A-739, LOCATED IN PRECINCT 3, CONSISTING OF TRACTS EXCEEDING 10+ ACRES EACH WITH INDIVIDUAL ACCESS TO EXISTING PUBLIC ROADS AND WITH NO OTHER COMMON AREAS OR STREETS.**
  14. **CONSIDER APPROVAL OF FINAL PLAT OF HIGHLAND HILLS SUBDIVISION, LOCATED IN PRECINCT 4.**

15. CONSIDER ANY/ALL NECESSARY ACTION REGARDING (RE) BID #2020-13, "UPGRADE EXISTING COMPREHENSIVE VIDEO SURVEILLANCE SYSTEM" AT THE POLK COUNTY SHERIFF'S OFFICE - JAIL DIVISION, STATING NET AMOUNT TO BE PAID FROM GENERAL FUND BALANCE AND INCLUDED ON FY2020 REIMBURSEMENT RESOLUTION FOR YEAR-END ISSUANCE OF LEGALLY AUTHORIZED DEBT (TAX NOTES).
16. DISCUSS, CONSIDER AND TAKE ACTION ON RULES AND GUIDELINES GOVERNING THE MANAGEMENT OF THE COVID-19 OUTBREAK.

ADJOURN

By: Sydney Murphy, County Judge

Posted: Thursday - March 19, 2020



I do hereby certify that the above Notice of Meeting of the Polk County Commissioners Court is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice in the Polk County Courthouse at a place readily accessible to the general public during normal business hours on Thursday - March 19, 2020 and that said Notice remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting. This notice has also been posted on the official website of Polk County, Texas ([www.co.polk.tx.us](http://www.co.polk.tx.us)).

SHELANA HOCK, COUNTY CLERK

BY:  (Deputy)

FILED FOR RECORD

2020 MAR 19 PM 3:04

  
POLK COUNTY CLERK